

DISTRICT SECRETARIAT -BATTICALOA
REGISTRATION OF SUPPLIERS , SERVICE PROVIDERS AND CONTRACTORS FOR THE
YEAR – 2018

Amendment : The following details have been included in addition to the paper advertisement dated 24.11.2017

Suppliers, Service Providers and Contractors of 14 Divisional Secretariat Divisions of Batticaloa District can register itself for the year 2018.

S.NO	Divisional Secretariat Division		Bank - Branch	ACCOUNT NO.
(i)	Kattankudy	Kattankudy	Peoples Bank	065-1001-2-0001017
(ii)	Eravur Pattu	Chenkalady	Peoples Bank	227-1001-9-9026885
(iii)	Eravur Town	Eravur	Peoples Bank	123-1001-6-0000073
(iv)	Koralai Pathu West	Valaichchenai	Peoples Bank	102-1001-4-0001269
(v)	Manmunai West	Batticaloa	Peoples Bank	075-1001-6-9026888
(vi)	Manmunai Pattu	Kattankudy	Peoples Bank	065-1001-0-0001018
(vii)	Porativu Pattu	Kaluwanchikudy	Peoples Bank	190-1001-9-0000990
(viii)	Koralai Pattu South	Chenkalady	Peoples Bank	227-1001-7-9026891
(ix)	Koralai Pattu Central	Valaichchenai	Peoples Bank	102-1001-2-0001270
(x)	Manmunai South & Eruvil Pattu	Kaluwanchikudy	Bank of Ceylon	0007042000
(xi)	Manmunai North	Batticaloa	Bank of Ceylon	0007042003
(xii)	Koralai Pattu	Valaichchenai	Bank of Ceylon	0007042006
(xiii)	Koralai Pattu North	Valaichchenai	Bank of Ceylon	0007042009
(xiv)	Manmunai South West	Batticaloa	Bank of Ceylon	0007042015
(xv)	District Secrerariat	Batticaloa	Bank of Ceylon	0007041997

Terms and Conditions

1. The suppliers of Goods and Services will be paid by cheque after delivery of the goods and services and the suppliers and service providers should agree to this condition.
2. The applicant should forward separate applications for each item for Registration
3. A receipt by paying a non refundable fee of Rs.100/-should be obtained from relevant Divisional Secretariat Division and the same should be attached to each application. (Details of Bank Account is given)
4. All registrations will be cancelled without notice of those who do not adhere to the quality of the Goods and Services with the quoted price and standard. The right to registration is reserved by Divisional Secretary, whether to accept the application or not after scrutinizing all the applications and obtaining the additional information if necessary.
- 6 The registered Suppliers have to enter into an agreement with Divisional Secretary to supply the Goods as and when same are required.
7. All applicants must furnish all details requested in the given format.

Note: The applications pertaining to District Secretariat & Divisional Secretariats should be registered posted to District Secretariat & Divisional Secretariats respectively.

The closing date of sending applications is extended to 05.01.2018

M.Uthayakumar,
Government Agent/District Secretary
Batticaloa.

District Secretariat,
Batticaloa.
11.12.2017

Specimen Application Form
Divisional Secretariat, Batticaloa
Registration of Suppliers/Service Provider -2018

- 01.Reference Number of the Service & Supply applied for:.....
- 02.Name of Supplier/Service Provider :
- 03.Office Address :.....
- 04.Telephone No:.....Fax No..... Mobile No:.....
- 05.Receipt Number and date of Payment made :.....
- 06.Nature of the Business :.....(Sole agency/Joint Venture /Limited/Company)
- 07.Whether producer/Sole Importer/Sole Distributor/Stockiest holder :.....
- 08.Business Registration Number:.....(Copy of the Certificate should be annexed
- 09.Value Added Tax Number (VAT):.....(Copy of the Certificate should be annexed)
10. Names of other Government Organizations where the Applicant has been registered as a Supplier or Service Provider:.....
- 11.Declaration by the Applicant:.....

I declare and affirm that the particulars given above are true and correct to the best of my knowledge. And I further affirm and declare to accept and abide by the conditions laid down in the newspaper for the Registration of Suppliers /Service Providers and to other conditions given by the Divisional Secretariat pertaining to each work before entering into the said agreement .In addition to that, I declare and affirm that I will abide by all matters imposed relevant to tax by the Government from time to time.

Signature of Applicant & Official Stamp:

Date :

Specimen Application Form

Divisional Secretariat, Batticaloa

Registration of Contractors -2018

01.Name of Contractor/Construction.....

02.Office Address: :.....

03.Telephone No:.....Fax No.....Mobile No:.....

04.Receipt Number and date of Payment made :.....

05. If the contractor has already registered with CIDA indicate the field of specialization and the Grade (Copy of the VAT registration & CIDA registration should be annexed)

Building	<input type="checkbox"/>	Grade	<input type="checkbox"/>	Highways	<input type="checkbox"/>	Grade	<input type="checkbox"/>
Bridge	<input type="checkbox"/>	Grade	<input type="checkbox"/>	Water Supply & Drainage	<input type="checkbox"/>	Grade	<input type="checkbox"/>
Irrigation	<input type="checkbox"/>	Grade	<input type="checkbox"/>				

06. Nature of Organization

Sole Proprietor	<input type="checkbox"/>	Partnership	<input type="checkbox"/>
Public Ltd, Liability Company	<input type="checkbox"/>	Statutory Body	<input type="checkbox"/>

07. Business Registration Number:.....(Copy of the Certificate should be annexed

08.Particulars related to the credit facility :.....(Maximum credit limitation and period)

09.Name of the Bank & Bank Account Numbers.....

10.Declaration by the Applicant:.....

I declare and affirm that the particulars given above are true and correct to the best of my knowledge And I further affirm and declare to accept and abide by the conditions laid down in the newspaper for the Registration of Suppliers /Service Providers and to other conditions given by the Divisional Secretariat pertaining to each work before entering into the said agreement .In addition to that ,I declare and affirm that I will abide by all matters imposed relevant to tax by the Government from time to time.

Signature of Applicant & Official Stamp:

Date